



## MILWAUKEE VALVE

16550 WEST STRATTON DRIVE  
NEW BERLIN, WI 53151-7301

**November 15, 2022**

**Subject: Small Business Liaison Officer Appointment**

To Whom It May Concern:

Milwaukee Valve Company, LLC is committed to the growth and success of its small business programs. It is this commitment and desire to achieve excellence in utilizing small businesses that initiated the appointment of the Small Business Liaison Officer, Laurie Lundin. In addition, Laurie has appointed Amy Pedersen, Purchasing Supervisor as her back up. Laurie's role includes, but is not limited to the following:

- Overall responsibility for Milwaukee Valve's Small Business Program.
- Responsible for the development, preparation, and execution of subcontracting plans
- Responsible for monitoring performance relative to contractual subcontracting requirements identified in our subcontracting plans
- Work with Large Business firms to comply with their subcontracting plans and reporting requirements.
- Prepare and administer in-house training for staff involved in the procurement process.
- Monitor compliance of in-house policies and procedures regarding small business utilization.
- Coordinate with Milwaukee Valve buyers in the execution of this program to maximize the small business outreach and opportunities.

It is the responsibility of senior management, and all involved in the sourcing process to cultivate an operating culture that provides equal opportunities for small, diverse entities to compete for our business. Through a consistent strategy of outreach, we strive to discover high-quality, diverse suppliers who can strengthen Milwaukee Valve as we carry out our business plan. By doing so, we will increase customer satisfaction, gain a competitive advantage, and meet socioeconomic goals.

Sincerely,

**John Labellarte**  
**President & Chief Operating Officer**